

**Tri-Rail Coastal Link
Technical Subcommittee Meeting Notes**

**May 22, 2013 10:30 AM
FDOT – District 4**

1. Meetings:

- a. Miami-Dade MPO Board (MOU) May 23rd
- b. AAF technical (station) Coordination May 30th
- c. Financial subcommittee June 4th (SFRTA Lead)
- d. Technical subcommittee June 5th (FDOT Lead)
- e. PI/O subcommittee June 18th (TCRPC Lead)
- f. Project Steering Committee (PSC) July 9th

- No comments on items 1a, 1b, 1e and 1f
- Item 1c – SFRTA suggested moving Financial Subcommittee to 6/18. May need to hold in morning to avoid conflict with PI/O Subcommittee.
- Item 1d – Technical Subcommittee – send agenda items a week in advance of the meeting (next meeting is 6/5/13 so items due 5/29/13)

2. 5/20/13 FECl meeting debrief:

- a. FECl and FEcR not in agreement. Three agreements pending – Easement, Joint Use, Operator
- b. Next meeting scheduled for 6/20
- c. AAF requested help with O&M cost allocation methodology, dispatch fees, station coordination and Hialeah Yard capacity evaluation.

3. Working Group updates

- a. VMF
 - i. Need further direction on how detailed evaluation needs to be and who is going to do it. No contact with AAF yet. Next meeting or teleconference to be schedule by SFRTA.
- b. Structures
 - i. Working group has reviewed bascule bridge cycle times and various alternatives during several meetings and teleconferences – need to firm up Ops plan before work can go much further. Next teleconf 5/23.

- c. Operations
 - i. Supposed to get information from AAF on 5/15/13. No word yet. Try to set up a meeting/teleconference to prompt their action.
- d. Stations
 - i. Coordination meeting held 4/23. Reviewed MIA, FTL, WPB stations in detail. AAF making revisions. TRCL team to evaluate an at-grade alternative in MIA outside AAF footprint. Next meeting on 5/30.
- 4. Station coordination – joint letter for Station Refinement Report & TOD Report
 - a. Joe said they are holding off on sending out ULI (TOD) report to avoid confusion. SFRTA wants to work with FDOT on what these various documents are trying to accomplish.
 - b. FDOT working on draft letter
 - c. FDOT Station Refinement Report is being finalized to include MPO/RPC comments and will be ready in 2 weeks.
- 5. Upcoming station meetings –
 - a. St. Mary’s Hospital - Delaney to work with Dalton to schedule.
 - b. Schedule Lantana city planning meeting prior to 6/13 presentation to Chamber.
 - c. Need meetings with a few cities in advance of the Station Report being transmitted – St. Mary’s/West Palm, Lake Park / Riviera Beach, other pairs and the CRAs.
- 6. Comments on capital cost/estimate memo (March version)
 - a. Quinty needs to check on the status as Lowell Clary reported that SFRTA had questions, specifically on amount and cost of r/w needed for parking.
 - b. Nelson noted that level of detail is helpful but may be a little light. Lopez noted that detail is at or beyond typical planning level estimate.
 - c. Some general assumptions need review and discussion.
 - d. Requested written comments from SFRTA.
- 7. O & M cost status
 - a. Outstanding items - SFRTA to provide
 - b. SFRTA input needed on 5/8 memo
 - i. Memo close enough to SFRTA’s liking
 - ii. Seems level of detail now being requested is too much. SFRTA thinks it makes less than a 1% difference in cost.
 - iii. Dave Solow and Ashok are working with Dave Nelson to complete.
 - iv. Dave Nelson said the operating cost estimate is very precise but capital cost is a bit thin (see 6b).
 - v. Joe said expenditure by cost center would be helpful.
 - vi. Requested written comments from SFRTA
 - vii. Larry Merritt will provide FDOT comments

- c. Fleet requirements – coordination needed
 - i. Lopez inquired about most recent Tri-Rail Rail Fleet Management Plan (RFMP). Quinty noted it was prepared for double-tracking project years ago.
 - ii. What does SFRTA do with the DMUs since they won't be used for SunRail? Their reliability has been an issue but can provide capacity. Remains an open question.
 - iii. Last of the 24 Rotems delivered to the Hialeah Yard. Locomotives will be delivered by year end.
 - iv. Quinty noted that SFRTA will be submitting the COA to FTA for their planned Northern Layover Facility to store 9 train car sets (\$30 million) on Friday (5/24/13). Joe Quinty is available to discuss the week of 5/28/13
- 8. TIGER application (Northwood & IRIS) – due June 3rd
 - a. Underway. Joe not aware of IRIS but thinks it's a good idea.
- 9. MOU status
 - a. Miami-Dade MPO Board to consider tomorrow (5/23/13)
- 10. ETDM project update for COA confirmation - completed for submittal to FDOT and discussion with FTA
- 11. PI/O meeting debrief – branding, websites. Delaney provided debrief as follows:
 - a. Transfer of responsibility from FDOT to RPCs - RPCs to take on role of coordination by 6/18 PI/O meeting
 - b. Brand – Tri-Rail Coastal Link. Need new letterhead.
 - c. Tri-Rail's new system map – draft unveiled at 5/14 PI/O meeting; needs further work prior to agency review.
 - d. Website – SFRTA made request to take website at 5/14 PI/O meeting. Redirect to Tri-Rail Coastal Link needs further discussion. Lopez noted that FDOT will maintain the Project Development site for NEPA compliance - it can link to the SFRTA site. Delaney noted issue might need further discussion between FDOT and SFRTA.
- 12. Other comments
 - a. SFRTA needs to provide notes of Finance Subcommittee meetings.
 - b. Need good notes for all Subcommittees. Within a week of the meeting, send a draft set of notes to the group for comments by a date certain. Goal is to post them on the website.
 - c. Use website to post notice of various meetings as developers, advocates, etc. seem to have more interest in attending.